

Your Payslip and P60 Explained...



Your end-of-year statement (P60) is an important document

- Monthly paid : P60 issued with your April pension advice slip.
- Quarterly or yearly paid: P60 issued with your March pension advice slip.

The P60 is your summary of pension and tax paid for the year up to **5 April 2017**.

You will need to use this – please make sure you keep it!

Your Gross Pension

This is your pension paid this month before we make any deductions.

Tax Code/Basis

HMRC have provided this tax code and it determines the amount of tax we deduct. If you feel it is incorrect, please contact HMRC. Contact details can be found on your payslip.

'To Date' Figures

Total pension paid and tax deducted from April to the end of the current month.

P45

Values will show here if we have received previous pay and tax figures from HMRC.

Changes to Address or Bank

Please remember to inform us of any changes to your address or bank details.

NOTIFICATION OF CHANGE OF ADDRESS AND/OR BANKING DETAILS

You should complete this section in **BLOCK CAPITALS** and **black ink** to tell us about any changes to your address or bank/building society details. **Changes cannot be made without your signature.**

New Address	New Bank/Building Society Details
Name of Bank/Building Society:	Name of Bank/Building Society:
Address:	Address:
Post Code:	Account Held in Name of:
Telephone:	Account No.:
	Sort Code:

Your Signature: _____ Date: _____

Return Address: West Midlands Pension Fund, PO Box 3948, Wolverhampton WV1 1XP

PENSION ADVICE

West Midlands Pension Fund
West Midlands Integrated Transport Authority Pension Fund

Please don't forget to notify us of any change to your address or banking details - see overleaf

Your Pension Reference Number: _____

For tax queries:
Tel: 0300 200 3300

HM Revenue and Customs are open 8am-8pm Mon-Fri, 8am-4pm Saturday
Please quote tax PAYE reference: 068/W105

Your written tax queries should be directed to:
PAYE & Self-Assessment
HM Revenue & Customs
BX9 1AS

Personal Visits: Our offices are located at 5th Floor, Mander House, Wolverhampton WV1 3NH. Please call the helpdesk to arrange a suitable time.

Messages:

Pension Date	Tax Period	Tax Code/Basis	National Insurance Number	Method of Payment

Gross Pension To Date: _____

Tax Paid To Date: _____

P45 Gross Pay: _____

P45 Tax: _____

Gross Pension Other Payments: _____

Total: _____

Income Tax: _____

Total Deductions: _____

Net Pension: _____

Our Address: West Midlands Pension Fund, PO Box 3948, Wolverhampton WV1 1XP
 Helpdesk: 0300 111 1665
 Fax: 0845 230 1565
 Website: wmpfonline.com
 Email: pensionfundenquiries@wolverhampton.gov.uk

West Midlands Pension Fund | WEST MIDLANDS COMBINED AUTHORITY

The West Midlands Pension Fund is administered by City of Wolverhampton Council. The West Midlands Integrated Transport Authority Pension Fund is administered under agency by City of Wolverhampton Council.

P60 End of Year Certificate

Pensioner's National Insurance number	Enter here 'M' if Male 'F' if Female	PAYE Reference	Tax Year
		068/W105	2017
Pensioner's Surname (IN BLOCK CAPITALS) First Two Forenames	Employer's Name and Address		
	West Midlands Pension Fund PO Box 3948 Wolverhampton WV1 1XP		
Pensioner's Payroll Number			
Previous Employment	Pension Paid by Us		Total For Year
Pay	Tax Deducted	Pay	Tax Deducted
Your percentage of standard lifetime allowance (LTA) used is: _____			

This form shows the total pension for Income Tax purposes that we have paid to you in the year and the total tax we have deducted (less any refunds).

Please keep this certificate in a safe place. **You will need it if you have to fill in a tax return, make a claim for tax credits or to renew your claim.** You can also use it to check we are using your correct National Insurance number. If not, please tell us.

By law you are required to tell HM Revenue & Customs about any income, which is not fully taxed, even if you are not sent a tax return.

Keep this for your tax records.
If you have a tax advisor, give them a copy.

DO NOT DESTROY P60 (2016-17) Substitute (WMPF)

Gross Pension Summary

This shows the total amount of pension paid to you in the year. Quote this figure on tax returns.

Tax Summary

This shows the total tax deducted in the year. If you see a – this indicates a **refund** of tax. Quote this figure on tax returns.

Lifetime Allowance (LTA)

This is a limit on the total amount we can build up in pension without penalty. Here is the percentage that was used by this pension at your retirement date

UK residents: For peace of mind, please use the web portal to notify the Fund of your change of address or bank details. It is quick and easy and your new address will be verified instantly using the QAS system.