**Remember!**

Statutory notifications must be issued by employers to all members joining or leaving the scheme (not opting out). Samples are available here: [West Midlands Pension Fund - Forms and data submission](http://www.wmpfonline.com/employerforms)

\*If member has a previous deferred or pensioner LGPS record, or they have aggregated LGPS/transferred-in service that amounts to more than two years, they are not eligible for refund

* \*\*If member is 55 or over and they wish to access their **reduced** benefits please notify the Fund via an Exit Interface submitted in ESS, along with the relevant documentation